



## Admissions Information for Elementary School for 2024 Spring Semester

Handong International School, a Christian alternative school accredited by the Korean Ministry of Education, will conduct admissions for the 2024 Spring Semester as follows.

### 1. Available Placements

6th grade 1 spot

### 2. Admissions Requirements

- Both the parent(s) and student must be Protestant Christians and consent to the educational philosophy of the school.
- Age(DOB) : 6th grade(2012.01.01 ~ 2012.12.31),
- The student must live with at least one parent.
- The student must be capable of coping with HIS elementary education.

### 3. Admissions Timeline

#### A. Screening Process

- a. Online application period: Wed, Nov 1, 2023, 09:00 - Wed, Nov 8, 2023, 11:00
- b. Application results: Fri, Nov 10, 2023, 16:00
- c. Interview and Entrance Exam: Sat, Nov 25, 2023, starting 10:00
- d. Parent Interviews: Fri, Nov 24, 2023

#### B. Final Results & Enrollment

- a. Announcement: Fri, Dec 1, 2023, 14:00
- b. See school website: Website(<https://his.sc.kr/category/admission-notice-board/>)
- c. Enrollment deadline: within 5 days of the notification of acceptance.

### 4. How to Apply

- A. Complete online application on our website (<https://his.sc.kr/admissions/application/>)
- B. Please note that a handling fee is charged when submitting the online application. This fee is non-refundable even should you choose to withdraw your application.
- C. The application form is only accessible during the application period.



## 5. Application Documents

Application form list	※ Please note while completing your application ※
Application form	
Pastor recommendation for student	Enter pastor's name and email address
Pastor recommendation for Parents	Enter pastor's name and email address
Homeroom teacher recommendation	Enter homeroom teacher's name and email address
Parents Self Introduction	
Applicant Health Questionnaire	
HIS Education Agreement	
Personal Information Agreement	
Transcripts	Upload as one file (file type: pdf, jpg,zip)
Proof of Enrollment	Upload as one file (file type: pdf, jpg,zip)
Special Certificates (Only those who apply)	<b>Handong Kids:</b> Certificate of Employment from HGU Foundation <i>Upload as one file (file type: pdf, jpg, zip)</i>

## 6. Application Fee

- Application fee: ₩200,000(KRW)  
Bank account: IBK 158-081297-01-030(한동글로벌학교)
- Deadline: within the application period
- Name of payment: When making the transfer please include the grade being applied for and name of applicant (ex: 6Handong Kim)
- Refunds: Students who are not accepted in the online application phase will receive a partial refund of ₩100,000

## 7. Entrance Exam

### A. Test Subjects & Scoring

Test Subjects	Scoring
Parent's Interview	100
Student's Interview	100
Social Skills	100
English Exam	100
Total	400



## B. Evaluation Methods

- **English**

Students will be evaluated in the following areas of the English language skills according to their appropriate grade level:

- - Reading : Students will read grade-level appropriate stories and answer comprehension questions. Students' fluency level will also be evaluated.
- - Writing : Students will respond to pictorial prompts by writing complete, grammatically correct sentences.
- - Listening : Students will listen to the stories read by the proctor and answer the questions accordingly.
- - Speaking : Students will respond to oral/pictorial prompts given by the assessor and orally describe/explain a given topic(e.g. family, friends, pets, hobby, etc.)
- - Vocabulary Skill : Students will be assessed at their grade-level.

- **Social Skills**

Students will participate in a variety of activities and demonstrate social skills such as following directions, cooperation, teamwork, patience, etc.

## C. Types of Admissions

Types of Admissions	Details
General Admissions	- Stage 1: Application & document submission - Stage 2: Interview/Entrance Exam
Special Admissions (Children of employees of HGU Foundation)	- Same screening process as General Admissions

- Applicants that do not fulfill the criteria for Special Admissions will automatically be switched to General Admissions
- Applicants that are not suitable for the education program of the school may not be admitted regardless of availability
- Pass/Fail applies to all evaluation areas.



## 8. Notes for Applicants

- A. Acceptance may be revoked if the contents of the submitted application and documents are found to be falsified.
- B. Admitted applicants must submit tuition fees during the registration period. Failure to do so may result in revoking admission.
- C. Submitted documents will not be returned to the applicants.

## 9. Notes for COVID-19

- A. If social distancing guidelines are changed due to COVID-19, interviews and evaluation schedules may be postponed.
- B. ICOVID-19 confirmed patients may be restricted from taking the entrance exams due to the situation in medical institutions.
- C. Starting from October 11 (Tue), parents should fill out the "Self-diagnosis Survey of Students' Health Status" every day. As soon as you receive a COVID-19 confirmation and quarantine notification, you may be disadvantaged such as cancellation of acceptance if you do not notify the school or make a false notification.
- D. On Exam Day, students with suspected symptoms of COVID-19, such as a fever of 37.5 degrees or higher, will be held in a separate classroom.
- E. Students and parents who participated in interviews and exams must contact the school if they are confirmed with COVID-19 within 10 days of the test date.

## 10. Contact

- Admissions officer: Jieun Kim
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- Fax: 054-260-1739
- Email: [kje@his.sc.kr](mailto:kje@his.sc.kr)
- Website: <http://his.sc.kr>

**Handong International School**