



## Admissions Information for Elementary School for 2023 Spring Semester

Handong International School, a Christian alternative school accredited by the Korean Ministry of Education, will conduct admissions for the 2023 Spring Semester as follows.

### 1. Available Placements

5th grade 2 spot

### 2. Admissions Requirements

- Both the parent(s) and student must be Protestant Christians and consent to the educational philosophy of the school.
- Age(DOB) : 2012.01.01 ~ 2012.12.31
- The student must live with at least one parent.
- The student must be capable of coping with HIS elementary education.

### 3. Admissions Timeline

#### A. Screening Process

- Online application period: Mon, Oct 31, 2022, 9:00 - Wed, Nov 9, 2022, 11:00
- Application results: Fri, Nov 11, 2022, 17:00
- Interview and Entrance Exam: Sat, Nov 26, 2022, starting 10:00
- Parent Interviews: Wed, Nov 23, 2022 - Fri, Nov 25, 2022

#### B. Final Results & Enrollment

- Announcement: Fri, Dec 2, 2022, 14:00
- See school website: Website(<https://his.sc.kr/category/admission-notice-board/>)
- Enrollment deadline: within 5 days of the notification of acceptanc.

### 4. How to Apply

- Complete online application on our website (<https://his.sc.kr/admissions/application/>)
- Please note that a handling fee is charged when submitting the online application. This fee is non-refundable even should you choose to withdraw your application.
- The application form is only accessible during the application period.



## 5. Application Documents

| Application form list                          | ※ Please note while completing your application   |
|--|---|
| Application form                               |   |
| Pastor recommendation for student              | Enter pastor's name and email address   |
| Pastor recommendation for Parents              | Enter pastor's name and email address   |
| Homeroom teacher recommendation                | Enter homeroom teacher's name and email address   |
| Parents Self Introduction                      |   |
| Applicant Health Questionnaire                 |   |
| HIS Education Agreement                        |   |
| Personal Information Agreement                 |   |
| Transcripts                                    | Upload as one file (file type: pdf, jpg,zip)  |
| Proof of Enrollment                            | Upload as one file (file type: pdf, jpg,zip)  |
| Special Certificates<br>(Only those who apply) | <b>Handong Kids:</b> Certificate of Employment from HGU<br>Foundation<br><i>Upload as one file (file type: pdf, jpg, zip)</i> |

## 6. Application Fee

- Application fee: ₩200,000(KRW)  
Bank Account : IBK 158-081297-01-030(한동글로벌학교)
- Deadline: within the application period
- Name of payment: When making the transfer please include the grade being applied for and name of applicant (ex: 1Handong Kim)
- Refunds: Students who are not accepted in the online application phase will receive a partial refund of ₩100,000

## 7. Entrance Exam

### A. Test Subjects & Scoring

| Test Subjects       | Scoring |
|---------------------|---------|
| Parent's Interview  | 100     |
| Student's Interview | 100     |
| Social Skills       | 100     |
| English Exam        | 100     |
| Total               | 400     |



## B. Evaluation Methods

- **English**

Students will be evaluated in the following areas of the English language skills according to their appropriate grade level:

- - Reading : Students will read grade-level appropriate stories and answer comprehension questions. Students' fluency level will also be evaluated.
- - Writing : Students will respond to pictorial prompts by writing complete, grammatically correct sentences.
- - Listening : Students will listen to the stories read by the proctor and answer the questions accordingly.
- - Speaking : Students will respond to oral/pictorial prompts given by the assessor and orally describe/explain a given topic(e.g. family, friends, pets, hobby, etc.)
- - Vocabulary Skill : Students will be assessed at their grade-level.

- **Social Skills**

Students will participate in a variety of activities and demonstrate social skills such as following directions, cooperation, teamwork, patience, etc.

## C. Types of Admissions

| Types of Admissions   | Details  |
|---|--|
| General Admissions  | - Stage 1: Application & document submission<br>- Stage 2: Interview/Entrance Exam |
| Special Admissions<br>(Children of employees of HGU Foundation) | - Same screening process as General Admissions                                     |

- Applicants that do not fulfill the criteria for Special Admissions will automatically be switched to General Admissions
- Applicants that are not suitable for the education program of the school may not be admitted regardless of availability
- Pass/Fail applies to all evaluation areas.



## 8. Notes for Applicants

- A. Acceptance may be revoked if the contents of the submitted application and documents are found to be falsified.
- B. Admitted applicants must submit tuition fees during the registration period. Failure to do so may result in revoking admission.
- C. Submitted documents will not be returned to the applicants.

## 9. Notes for COVID-19

- A. If social distancing guidelines are changed due to COVID-19, interviews and evaluation schedules may be postponed.
- B. ICOVID-19 confirmed patients may be restricted from taking the entrance exams due to the situation in medical institutions.
- C. Starting from October 11 (Tue), parents should fill out the "Self-diagnosis Survey of Students' Health Status" every day. As soon as you receive a COVID-19 confirmation and quarantine notification, you may be disadvantaged such as cancellation of acceptance if you do not notify the school or make a false notification.
- D. On Exam Day, students with suspected symptoms of COVID-19, such as a fever of 37.5 degrees or higher, will be held in a separate classroom.
- E. Students and parents who participated in interviews and exams must contact the school if they are confirmed with COVID-19 within 10 days of the test date.

## 10. Contact

- Admissions officer: Young-shin Yoo
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- Email: [youngshinyoo@his.sc.kr](mailto:youngshinyoo@his.sc.kr)
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**Handong International School**