



2023 Spring Semester

HIS Middle School Admissions Information

Handong International School, a Christian alternative school accredited by the Korean Ministry of Education, will conduct admissions for the 2023 Spring Semester as follows.

1. Available Spots

Grade	Spots
7th	20 spots

* Depending on the number of enrolled students who register for the next grade, applicants may apply for vacancy

* MK Scholarship is unavailable.

2. Admissions Requirements

- Both the parent(s) and student must be Protestant Christians and consent to the educational philosophy of the school.
- The student must have graduated from elementary school or have received education that is legally equivalent.
- The student must live with at least one parent or grandparent and be able to commute to school OR live in the dormitory.
- The student must be capable of coping with HIS middle school education.

3. Admissions Timeline

A. Screening Process

- Online application period: Wed, Sept. 7, 2022, 09:00 - Wed, Sept. 28, 2022, 11:00
- Application results: Wed, Oct. 5, 2022, 17:00
- Interview and Entrance Exam: Sat, Oct. 22, 2022, starting 09:00
- Parent Interviews: Thu, Oct. 20, 2022 - Sat, Oct. 22, 2022

B. Final Results & Enrollment

- Announcement: Fri, Oct. 28, 2022, 14:00
- See school website: <https://his.sc.kr/en/category/admission-notice-board-eng/>
- Enrollment deadline: within 3 days of the notification of acceptance
- Payment required: Admission fee, Tuition fee, Dormitory fee for 1 semester

4. How to Apply

- A. Complete online application on our website
(<https://his.sc.kr/en/admissions-eng/application-eng/>)
- B. Please note that a handling fee is charged when submitting the online application. This fee is non-refundable even should you choose to withdraw your application.
- C. The application form is only accessible during the application period.



5. Application Documents

Application form list	※ Please note while completing your application ※
① Application form	
② Student personal statement	
③ Homeroom teacher recommendation	Enter homeroom teacher's name and email address
④ Pastor recommendation for student	Enter pastor's name and email address
⑤ Pastro recommendation for Parents	Enter pastor's name and email address
⑥ HIS Education Agreement	
⑦ Parents Self Introduction	
⑧ Applicant Health Questionnaire	
⑨ Personal Information Agreement	
⑩ Transcripts*	Upload as one file (file type: pdf, jpg,zip)
⑪ Proof of Enrollment*	Upload as one file (file type: pdf, jpg,zip)
⑫ Special Certificates (Only those who apply)	*Handong Kids: Certificate of Employment from HGU Foundation Upload as one file (file type: pdf, jpg,zip)

[Notes]

*If the applicant last attended school overseas, please include the most recent official school records from Korea as well as a Certificate of Enrollment (including dates enrolled) and transcripts for all overseas schools.

*Documents issued abroad must have an Apostille or be notarized by the Korean Embassy. (Exceptions include foreign schools recognized by the Korean Ministry of Education.)

※ **After final acceptance, original copies of official school records (transcripts) and certificate of enrollment (or certificate of graduation) must be submitted to the admissions office by the requested deadline. Failure to do so will result in cancellation of admission.**

6. Application Fee

- Application fee: ₩200,000(KRW)
- Bank Account : IBK 158-081297-01-047
- Deadline: within the application period
- Name of payment: When making the transfer please include the grade being applied for and name of applicant (ex, 7 Handong Kim)
- Refunds: Students who are not accepted in the online application phase will receive a partial refund of ₩100,000



7. Entrance Exam

A. Test Subjects & Scoring

Test Subjects	Scoring
Parents' Interview	100
Student's Interview	100
English Exam	100
Korean Exam	100
Math Exam	100
Total	500

B. Evaluation Methods

- **Interview**
 - Time: 15min.
 - Interviewees will be asked about their understanding of Christianity, spiritual life, school life, relationship with peers, hobbies, plans for studies, and future goals.
- **English**
 - Oral test (Time:)
 - Written test: listening comprehension, reading comprehension, writing (Time:)
- **Korean**
 - Time: 45 min
 - Scope of exam and textbooks:
 - **7th grade:** 초등학교 6학년 1학기
- **Math (student must choose to take the test in Korean or English)**
 - Test time: 45 min
 - Scope of exam and textbooks:
 - **7th grade:** 초등학교 6학년 1학기

C. Types of Admissions

Types of Admissions	Details
General Admissions	- Stage 1: Application & document submission - Stage 2: Interview/Entrance Exam
Special Admissions (Children of employees of HGU Foundation)	- Same screening process as General Admissions

- Applicants that do not fulfill the criteria for Special Admissions will automatically be switched to General Admissions
- Applicants that are not suitable for the education program of the school may not be admitted regardless of availability



8. Notes for Applicants

- A. Acceptance may be revoked if the contents of the submitted application and documents are found to be falsified.
- B. Admitted applicants must submit tuition fees during the registration period. Failure to do so may result in revoking admission.
- C. The school will provide lunch to the student applicants on the day of the interview and entrance exam.
- D. Submitted documents will not be returned to the applicants.

9. Notes for COVID-19

- A. If social distancing guidelines are changed due to COVID-19, interviews and evaluation schedules may be postponed.
- B. COVID-19 confirmed patients may be restricted from taking the entrance exams due to the situation in medical institutions.
- C. Starting from October 11 (Tue), parents should fill out the "Self-diagnosis Survey of Students' Health Status" every day. As soon as you receive a COVID-19 confirmation and quarantine notification, you may be disadvantaged such as cancellation of acceptance if you do not notify the school or make a false notification.
- D. On Exam Day, students with suspected symptoms of COVID-19, such as a fever of 37.5 degrees or higher, will be held in a separate classroom.
- E. Students and parents who participated in interviews and exams must contact the school if they are confirmed with COVID-19 within 10 days of the test date.

10. Contact

- Admissions officer: Mikoung Kim
- Tel: 054-260-1734
- Fax: 054-260-1739
- Email: kidalis@his.sc.kr
- Website: <http://his.sc.kr>

Handong International School