



## Admissions Information for Elementary School for 2022 Spring Semester

Handong International School, a Christian alternative school accredited by the Korean Ministry of Education, will conduct admissions for the 2022 Spring Semester as follows.

### 1. Available Placements

6<sup>th</sup> grade 1 spot

### 2. Admissions Requirements

- Both the parent(s) and student must be Protestant Christians and consent to the educational philosophy of the school.
- Age (DOB) : 2010.01.01 ~ 2010.12.31
- The student must live with at least one parent.
- The student must be capable of coping with HIS elementary school education.

### 3. Admissions Timeline

#### A. Screening Process

- Online application period: Thu, Jan 6, 2022, 09:00 - Tue, Jan 22, 2022, 11:00
- Application results: Wed, Jan 19, 2022, 14:00
- Interview and Entrance Exam: Mon, Jan 24, 2022, starting 09:00
- Parent Interviews: Mon, Jan 24, 2022

#### B. Final Results & Enrollment

- Announcement: Tue, Jan 25, 2022, 14:00
- See school website: <https://his.sc.kr/en/category/admission-notice-board-eng/>
- Enrollment deadline: within 3 days of the notification of acceptance
- Payment required: Admission fee, Tuition fee, Dormitory fee for 1 semester

### 4. How to Apply

- A. Complete online application on our website (<https://his.sc.kr/en/admissions-eng/application-eng/>)
- B. Please note that a handling fee is charged when submitting the online application. This fee is non-refundable even should you choose to withdraw your application.
- C. The application form is only accessible during the application period.

### 5. Application Documents

Application form list	※ Please note while completing your application ※
a. Application form	
b. Homeroom teacher recommendation	Enter homeroom teacher's name and email address
c. Pastor recommendation for student	Enter pastor's name and email address
d. Pastor recommendation for Parents	Enter pastor's name and email address
e. HIS Education Agreement	
f. Parents Self Introduction	
g. Applicant Health Questionnaire	
h. Personal Information Agreement	
i. Transcripts*	<i>Upload as one file (file type: pdf, jpg, zip)</i>
j. Proof of Enrollment*	<i>Upload as one file (file type: pdf, jpg, zip)</i>
k. Special Certificates (Only those who apply)	<b>*Handong Kids:</b> Certificate of Employment from HGU Foundation <i>Upload as one file (file type: pdf, jpg, zip)</i>



**[Notes]**

\*If the applicant last attended school overseas, please include the most recent official school records from Korea as well as a Certificate of Enrollment (including dates enrolled) and transcripts for all overseas schools.

\*Documents issued abroad must have an Apostille or be notarized by the Korean Embassy. (Exceptions include foreign schools recognized by the Korean Ministry of Education.)

**※ After final acceptance, original copies of official school records (transcripts) and certificate of enrollment (or certificate of graduation) must be submitted to the admissions office by the requested deadline. Failure to do so will result in cancellation of admission.**

**6. Application Fee**

- Application fee: ₩200,000(KRW)
- Bank Account : IBK 158-081297-01-030
- Deadline: within the application period
- Name of payment: When making the transfer please include the grade being applied for and name of applicant (ex, 6 Handong Kim)
- Refunds: Students who are not accepted in the online application phase will receive a partial refund of ₩100,000

**7. Entrance Exam**

**A. Test Subjects & Scoring**

Test Subjects	Scoring
Parents' Interview	100
Student's Interview	100
Social Skills	100
English Exam	100
Total	400

**B. Evaluation Methods**

- **English**  
Students will be evaluated in the following areas of the English language skills according to their appropriate grade level:
  - Reading : Students will read grade-level appropriate stories and answer comprehension questions. Students' fluency level will also be evaluated.
  - Writing : Students will respond to pictorial prompts by writing complete, grammatically correct sentences.
  - Listening : Students will listen to the stories read by the proctor and answer the questions accordingly.
  - Speaking : Students will respond to oral/pictorial prompts given by the assessor and orally describe/explain a given topic(e.g. family, friends, pets, hobby, etc.)
  - Vocabulary Skill : Students will be assessed at their grade-level.
- **Social Skills**  
Students will participate in a variety of activities and demonstrate social skills such as following directions, cooperation, teamwork, patience, etc.



### C. Types of Admissions

Types of Admissions	Details
General Admissions	- Stage 1: Application & document submission - Stage 2: Interview/Entrance Exam
Special Admissions (Children of employees of HGU Foundation)	- Same screening process as General Admissions

- Applicants that do not fulfill the criteria for Special Admissions will automatically be switched to General Admissions
- Applicants that are not suitable for the education program of the school may not be admitted regardless of availability

### 8. Notes for Applicants

- Acceptance may be revoked if the contents of the submitted application and documents are found to be falsified.
- Admitted applicants must submit tuition fees during the registration period. Failure to do so may result in revoking admission.
- Submitted documents will not be returned to the applicants

### 9. Notes for COVID-19

- Interviews and evaluation schedules may be postponed if COVID-19 social distancing is at level 3 or higher.
- COVID-19 confirmed patients may be restricted from taking the entrance exams due to the situation in medical institutions and residential treatment centers.
- On Exam Day, students with suspected symptoms of COVID-19, such as a fever of 37.5 degrees or higher, will be held in a separate classroom.
- Students and parents who participated in interviews and exams must contact the school if they are confirmed with COVID-19 within 14 days of the test date.

### 10. Contact

- Admissions officer: Jieun Kim
- Tel: 054-260-1756
- Fax: 054-260-1739
- Email: [kje@his.sc.kr](mailto:kje@his.sc.kr)
- Website: <http://his.sc.kr>

**Handong International School**